

AUDIT COMMITTEE - PROGRAMME OF WORK 2015 / 16

	ANNUAL WORKPLAN	SEPT 15	DEC 15	MAR 16	JUNE 16	JULY 16	SEPT 16	DEC 16
A	Audit Committee Agenda Items							
	Training for Members (as necessary)		3	TBA	TBA	TBA	TBA	TBA
	Annual Internal Audit Plan 2014/15			x	x			
	Annual report of Head of Internal Audit 2013/14							
	Progress Report on Annual Internal Audit Plan 2014/15		x	x	x			x
	Internal Audit report on Children and YP's Service				x			
	Internal Audit report on Computer Audit/Corporate Themes/Contracts	x					x	
	Internal Audit report on Health and Adult Services	x					x	
	Internal Audit report on BES		x					x
	Internal Audit report on Central Services			x				
B	Annual Audit Letter				x			
	Annual Audit Plan 2013/14 (NYCC & NYPF)					x		
	Annual Report / Letter of the External Auditor	x					x	
	Annual Grant Letter							
	Discussion with External Auditor on 1-to-1 basis							
	Statement of Final Accounts including AGS (NYCC + NYPF)	x				x		
	Letter of Representation	x					x	
	Chairman's Annual Report	x					x	
	Effectiveness of Audit Committee				x			
	Changes in Accounting Policies			x				
C	Corporate Governance – review of Local Code + AGS				x			
	– progress report inc re AGS				x			
	Risk Management (inc Corporate R/R) – progress report				x			
	Partnership Governance – progress report					x		
	Information Governance – progress report							
	Review of Finance/Contract/Property Procedure Rules	x					x	
	Service Continuity Planning				x			
	Audit Committee Terms of Reference		x					x
	Counter Fraud			x				
	Contract Management		x					x
D	Treasury Management – Executive February			x				
	Corporate Procurement Strategy			x				
	VFIM Review	x					x	
	Work Programme	x			x		x	
	Progress on issues raised by the Committee (inc Treasury Management)	x			x		x	
	Agenda planning / briefing meeting	09/09	18/11	16/02	10/06	02/07	09/09	18/11
	Audit Committee Agenda/Reports deadline	14/09	23/11	22/02	13/06	01/07	12/09	21/11
	Audit Committee Meeting Dates	24/09	03/12	03/03	23/06	14/07	22/09	01/12

A = Internal Audit
 B = External Audit
 C = Statement of Final Accounts / Governance
 D = Other
 E = Dates

☉ before formal meeting
 1 Internal Training - Vertau
 2 KPMG Introduction (future external auditors)
 3 KPMG - start up meeting